



CMC INSTRUMENT HIRE CONTRACT

By entering into the Instrument Hire Scheme at Clairvaux MacKillop College, we accept the conditions and expectations listed herein:

- Students are expected to treat their instruments with respect and in doing so, store them appropriately at home, in transit and at the College.
- Each College instrument has a plastic identification tag. Students must record their names, a contact number and roll groups on the reverse side of this tag.
- Students with their own instruments must attach a completed identification tag and record the make, model and serial number in their College diary.
- Instruments are to be stored in the designated storage areas as designated by the Program Coordinator. Instruments are not to be left outside the Music Block.
- College instruments are insured whilst signed out to students, both at home, in transit and on College grounds. An excess applies and is payable by parents. The cost of major damage is not covered in the annual service fee of \$100.
- In the event of an instrument sustaining damage, being stolen or lost, the Program Coordinator must be notified immediately. Upon notification, the Program Coordinator will issue the appropriate forms. If repairs cost less than the excess, parents may choose not to make an insurance claim.
- Hired instruments will be returned each year for maintenance assessment and servicing
- If a student withdraws from the Instrumental Music Tuition Program or from the College, the instrument must be returned or a bill for full placement will be issued.

We have read and accept the expectations regarding the Clairvaux MacKillop College Instrument Hire Scheme.

Student Name: _____

Home Room: _____ *Yr level:* _____

INSTRUMENT: _____ *Date Taken:* _____

Date to be returned: _____

Student Signature: _____ *Date:* _____

Parent/Guardian's Signatures: _____ *Date:* _____

PLEASE RETURN TO THE FEES WINDOW WITH THE INSTRUMENT HIRE PAYMENT FORM