



APPLICATION FOR SHORT TERM AARA

(Access Arrangements and Reasonable Adjustments)

PERSONAL DETAILS

Family Name: _____ Given Name: _____ Year Level : _____

APPLICATION CONDITION

Explain the reason below (in detail) for applying for AARA.

*(In order for AARA to be approved, documentation **MUST** be submitted at the time of the application.)*

Reason for AARA:

Please indicate below which type of documentation is provided to support your application.

<input type="checkbox"/> Medical Certificate/Report	<input type="checkbox"/> Police Report
<input type="checkbox"/> Insurance Report	<input type="checkbox"/> Court Summons
<input type="checkbox"/> Other:	

Evidence of the student's work to date, must be provided in order for an Assignment extension to be granted. Extensions are for unforeseen circumstances or events that occur **before** the due date. Extensions are not available for known events (eg. Sporting competitions, holidays, etc).

ASSESSMENTS

SUBJECT	TEACHER	ASSESSMENT TYPE	ORIGINAL DUE DATE	APPROVED DUE DATE

PLEASE NOTE: Applications for AARA generally should be submitted **before or on the due date** of assessment.

Student Signature: _____ Parent/Carer Signature: _____

Send your **completed application form, documentary evidence and completed progress on the assignment** to the following email address:

supshorttermaara@cvxmck.edu.au

OFFICE USE ONLY

Assistant Principal to complete: APPROVED: <input type="checkbox"/> NOT APPROVED: <input type="checkbox"/> SIGNATURE: _____ DATE: _____	ACTIONS: <ul style="list-style-type: none"> • Email Parent & Student • Email Teacher, CL, PL and AP • Update AARA Spreadsheet
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