Dear Parents/Caregivers,

Thank you for your interest in seeking enrolment for your child at Clairvaux MacKillop College. Our vision is to encourage students to aspire beyond what people think possible. Our students excel in their chosen subjects and receive a well-rounded education from committed teachers and support staff who seek to extend, challenge and motivate our students. We encourage our students to actively participate in the broader life of the College through involvement with individual and team sports and participation in cultural pursuits and community service.

We accept applications from students currently in Year 3 onwards for entry into Year 7.

If you wish to proceed with an enrolment application, please complete the enclosed Student Enrolment form in its entirety, along with the Financial Arrangements form and return it to the College, so that we can process your application and schedule an enrolment interview.

Please include a copy of your child’s birth certificate and a baptismal certificate (if your child is a baptised Catholic). Please also enclose a copy of your child’s latest school report and the last NAPLAN results.

The Enrolment Information Form requires your signature. Please forward this document to your child’s current school so that useful information is passed on to Clairvaux MacKillop College. This information will assist with your child’s transition should you be successful in securing a position with us. Kindly follow up with the current school to ensure that they have faxed us this information before the interview process.

It is extremely important that you inform us on the Application Form whether your child is currently receiving learning support. Also please advise the nature of any special needs and whether you anticipate a need for ongoing learning support.

You may lodge your application in person or via the post along with the supporting documents and the application fee of $50 (non-refundable). Payment may be made in cash, cheque, money order, eftpos or credit card. If convenient, you may post the application and then phone the office to pay over the phone with a credit card.

I warmly invite you to attend one of the Clairvaux MacKillop College ‘Windows’ Tours. Please visit www.cvxmck.edu.au for tour dates.

If you have any further queries regarding your application, please contact our Enrolments Officer on 3347 9223.

Yours sincerely,

Dr Andrea O’Brien
Principal
B.Ed., M.Ed., Grad.Dip.Arts, PhD