

# Associated College Documents – References

- Student with Disabilities Policy
- Enrolment Application Support Procedures for Students requiring Significant Educational Adjustments
- Financial Accessibility of Catholic Education Schools Policy and the subsequent local fee concession processes
- Students who are at the Margins of Society and/or Out of Home Policy
- Attendance Policy
- School Fee Policy
- Application for Fee Concession Procedures



# Policy Statement

## Enrolment of Students

**Our Mission** is to work actively as a Catholic, Christian, inclusive learning community.

**Our Context:** Clairvaux MacKillop College is a co-educational Catholic Secondary College that seeks to develop a unique identity of faith, hope and love, based on the vision and person of Jesus Christ.

There are 5 overarching College Policy Documents, (1) Education; (2) Resourcing the College; (3) Faith Development; (4) Pastoral Matters; (5) Community Relationships.

Each policy is anchored in our Mission and each is supported by a range of procedures and processes that are documented and reviewed so that they remain relevant.

## Enrolment of Students Policy

Clairvaux MacKillop College may enrol students from all faith traditions whose families demonstrate that they share the expressed values of the College and who are willing to support and contribute to the College's vision and ethos. As a Catholic college, Clairvaux MacKillop College gives preference to those students who are baptised Catholic.

## Purpose

The vision of Catholic Education in the Archdiocese of Brisbane is to Teach Challenge and Transform. Catholic schools are guided by the gospel of Jesus Christ in furthering the evangelising mission of the Church by "proclaiming the good news of salvation to all" and encouraging students to "...live knowingly as Children of God"

Clairvaux MacKillop College is committed to providing high quality contemporary education in a Catholic context. Clairvaux MacKillop College supports and encourages all students to become successful learners, confident and creative individuals and active and informed citizens, fully enabled to contribute to, and participate in, the life of their faith community and society.

## Rationale

This policy provides direction and assistance to the College in the formulation and development of just and equitable procedures applicable to this community, according to the ethos and mission of Clairvaux MacKillop College.

Guided by principles of respect, dignity and openness, Clairvaux MacKillop College responds to an ecumenical and multi-faith society.

## Reporting and Accountability

In accordance with this policy Clairvaux MacKillop College will:

- Develop clear enrolment procedures and timelines in response to its local context
- Clearly articulate and communicate the policy, procedures and timelines
- Be guided by principles of justice and equity that support the College's Catholic ethos and vision
- Be respectful of and responsive to the diverse needs of students for whom enrolment is sought.
- Develop practices for payment of school fees.
- Develop a statement for collection of outstanding fees.

## Inclusive Practice and Participation

Clairvaux MacKillop College is a safe and supportive community that welcomes all who share its values, while appreciating what each person has to offer. We acknowledge that each student has unique academic, spiritual, social, physical and emotional needs.

Cultural diversity is acknowledged and mutual respect is practised to create a rich and dynamic learning community where everyone has a valuable contribution to make. Together as students, teachers and community, we work towards a common goal, that is, to enable each student to experience success.

## Futures perspective

We encourage students to embrace learning in all its forms, both within the classroom and beyond. In order to be full participants in the society of the future, students will need to be life-long learners. Our curriculum must therefore be sensitive to this need, and acknowledge the diverse pathways that our students may follow. The College must teach students the skills and the habits of mind that will enable them to adapt to a changing, complex world progressing towards a sustainable future. The College provides educational opportunities in flexible learning modes developed to responsibly meet changing needs.

## Policy Review

This policy will be reviewed annually or as:

- New developments/research occurs
- Legislation updates occurs
- Brisbane Catholic Education requirements change

By this process, Clairvaux MacKillop College can ensure the best practice for its students, staff and parents.

## Authorisation

The Clairvaux MacKillop College Pastoral Board, endorses this policy which has been determined in consultation with staff and parents. This revised policy takes effect as of May 2018 and is authorised by the Clairvaux MacKillop College Principal.

*First published May 2018*

